



Employment Application

M & Q PACKAGING is an Equal Opportunity Employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

PERSONAL:

Date _____

Name _____
Last First Middle

Address _____
Number & Street City State Zip Code

Position Sought _____ Full Time Part Time

Date available to begin employment _____ Salary requirement \$ _____

Home Phone # _____ Cell Phone # _____

Email: _____ Are you over 18 years old? Yes No

Have you ever worked for M&Q? Yes No If yes, when? _____

Reason for leaving _____

Are you legally eligible for employment in the United States? Yes No
(If offered employment, you will be required to provide documentation to verify eligibility.)

Are you currently employed? Yes No If yes, may we contact your current employer? Yes No

Have you ever been discharged or asked to resign from a job? Yes No
If yes, explain: _____

RECORD OF CONVICTION: During the last ten years, have you ever been convicted of a crime other than minor traffic offense? Yes No

If yes, explain: _____

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

EMPLOYMENT: List most recent employer first, please include U.S. Military Service.

Current/Last Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Previous Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Previous Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Explain any gaps in work history: _____

EDUCATION: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School Diploma: ___ Yes ___ No **G.E.D.:** ___ Yes ___ No

School(s) _____ City/State _____

College and/or Vocational School: Circle # of Years Completed 1 2 3 4

School(s) _____ City/State _____

Major _____ Degree Earned _____

Other Training/Certifications:

Course _____ Certificate Earned _____ Date _____

Professional References: people not related to you & one from a previous employer:

Name _____ How do you know them? _____

Phone (____) _____

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Phone (____) _____

Name _____ How do you know them? _____

Phone (____) _____

ADDITIONAL INFORMATION Please list any additional information which you believe qualifies you for the position which you are seeking with **M & Q PACKAGING**

How did you hear about M&Q or the available positions?

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize **M & Q PACKAGING** to verify their accuracy and to obtain reference information on my work performance. I understand that in order to be employed by **M & Q PACKAGING**, there may be required satisfactory results on a criminal background verification. I release **M & Q PACKAGING** from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of **M & Q PACKAGING**. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I understand that **M & Q PACKAGING** is an at-will employer and that either **M & Q PACKAGING** or I may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ Date: _____